

18 August 1952

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MEMORANDUM FOR: [REDACTED]

Organization and Methods Service

SUBJECT:

Management Improvement Program

1. It seems to me that the draft fails to meet directly our understanding of the objectives of the President and the Bureau of the Budget in securing annually a summary of significant "management improvement actions and plans" incident to the President's Management Improvement Program. The draft represents largely a recitation of program accomplishments and plans rather than what the Agency has done or plans to do in the field of more effective and efficient program execution.

2. There has already gone to the NSC a Progress Report in the NSC 114 series on Foreign Intelligence. That report deals with programs insofar as it has been possible to date to define programs in intelligence. It seems to me that the Management Improvement Report should not duplicate this coverage of the programs, their objectives, or their justification -- all of which is relevant for budget purposes.

3. As an outsider it would seem to me that achievements in management improvement and plans for additional improvement have got to be concerned with the "how" of our offices doing their job and the specific ways that the "how" is improving. This might include such items as the establishment of a Contract Officer in OIS, the centralization in [REDACTED] for the coordination of External Research as far as this Agency is concerned, the successes of the Economic Intelligence Committee, or the report of the Ad Hoc Committee on Scientific and Technical Intelligence. It is also suggested that the report be "high-level" in scope, covering only those items which will have a significant affect on an office or the Agency.

4. In line with this concept we have marked in Annexes A and B the things that we doubt belong in the report and those which we believe with some development are appropriate.

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